

**RESERVATION FOR ARCHAEO MEETING HALL**

EXHIBITOR		
ADDRESS		
POST CODE	CITY	COUNTRY
PH.	FAX	
E-MAIL		
WEBSITE		

CONTACT PERSON: .....

**INFORMATIONS ABOUT THE HALL**

It is possible to reserve a set-up hall for the ARCHAEO MEETING section, in order to introduce projects, hold press conferences or other meetings concerning tourism and cultural heritage.

A reservation form must be filled for every ArchaeoMeeting. The hall is available until full booking. The Organization has the right to change the requested hall with a similar one or with a different capacity, without changing the price.

The hall is set-up with a head table and at least 50 seats; amplification system with fixed microphones and radiomicrophones, monitor connected to personal computer with internet connection. Support service with hostess and technician is included.

<input type="checkbox"/> <b>Thursday, November 2<sup>nd</sup></b>	<input type="checkbox"/> <b>Friday, November 3<sup>rd</sup></b>	<input type="checkbox"/> <b>Saturday, November 4<sup>th</sup></b>	<input type="checkbox"/> <b>Sunday, November 5<sup>th</sup></b>
10.00 - 11.30 <input type="checkbox"/>	10.00 - 11.30 <input type="checkbox"/>	10.00 - 11.30 <input type="checkbox"/>	10.00 - 11.30 <input type="checkbox"/>
11.30 - 13.00 <input type="checkbox"/>	11.30 - 13.00 <input type="checkbox"/>	11.30 - 13.00 <input type="checkbox"/>	11.30 - 13.00 <input type="checkbox"/>
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14.30 - 16.00 <input type="checkbox"/>	14.30 - 16.00 <input type="checkbox"/>	14.30 - 16.00 <input type="checkbox"/>	
16.00 - 17.30 <input type="checkbox"/>	16.00 - 17.30 <input type="checkbox"/>	16.00 - 17.30 <input type="checkbox"/>	
17.30 - 19.00 <input type="checkbox"/>	17.30 - 19.00 <input type="checkbox"/>	17.30 - 19.00 <input type="checkbox"/>	

**COSTS:**

The costs include reservation of the hall (for one hour and a half according to the chosen time), technical systems, support and advertising of the meeting on the official catalogue, on the programme, on the website.

Amount for Hall € 1.500,00 VAT at 22% not included, total amount € 1.830,00

**MEETING TITLE AND SPEAKERS** After August 30<sup>th</sup> the Organization won't guarantee the presence of the meeting in the programme.

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THE PAYMENT OF THE TOTAL AMOUNT WILL HAVE TO BE MADE BEFORE THE BEGINNING OF THE EVENT WITH BANK TRANSFER, REPORTING THE REASON OF THE PAYMENT AND THE ORDER BENEFICIARY: **LEADER srl - VIA ROMA, 226 - 84121 SALERNO**  
 IBAN: IT 55 K 03069 15216 1000 0000 0289 CODICE BIC: BC ITIT MM - BANCA: INTESA SANPAOLO FILIALE DI SALERNO N. 66273

**TO BE INVOICED TO:**

NAME	
ADDRESS	
POST CODE	CITY
TAX CODE	VAT NUMBER

**BOOKING BY E-MAIL [comunicazione@leaderonline.it](mailto:comunicazione@leaderonline.it)**

I HEREBY AUTHORIZE THE PROCESSING AND DIFFUSION OF MY PERSONAL DATA IN COMPLIANCE WITH THE TERMS OF GDPR 2016/679 AND OF D.LGS 101/2018.  
 THE PRESENT AUTHORIZATION IS VALID UNTIL RECEPTION OF A WRITTEN ANNULLATION.  
 I DECLARE OF HAVING READ AND APPROVED, ACCORDING TO ART. 1341 - 1342 OF ITALIAN CIVIL CODE, ALL THE CONDITIONS OF THE GENERAL RULE OF THE EXCHANGE. SENDING THIS FORM CONFIRMS THE BOOKING OF THE STAND, DOES NOT ALLOW WITHDRAWAL AND OBLIGATES THE EXHIBITOR TO PAY THE TOTAL AMOUNT AS ABOVE.  
 THE ORGANIZATION HAS THE FACULTY OF MODIFYING THE STAND PLACEMENT, EVEN IF ALREADY ASSIGNED, OR TO MODIFY ITS DIMENSIONS, IF REQUIRED BY TECHNICAL OR ORGANISATIONAL REASONS.

DATE ..... STAMP AND SIGNATURE .....